**APPALACHIAN WOMEN’S MUSEUM**

**BOARD MEETING MINUTES, JULY 8, 2014**

Jackson County Public Library

Community Room

Present: Jessie Swigger (presiding), Tonya Carroll, Suzanne McDowell, Roberta Buckner, Pam Meister, Lisa Potts, Leslie RoJohn, Reva Ballew, Sarah Beth Lee

Proxy: Suzanne McDowell for Susan Leveille

Proxy: Jessie Swigger for Claire Collins, Cheryl Beck, Andrew Denson

Visitors: Craig Day (Community Relations, Harrah’s Cherokee Casino)

Also present: Tim Osment, Independent Contractor and Emma Wertenberger, Historian

Meeting called to order by Board President Jessie Swigger, 5:30 PM

Announcements:

* Calvin had emergency eye surgery and will be in recovery for one month. The Board hopes for Calvin’s speedy recovery. Emma Wertenberger will serve as interim Committee Chair while Calvin recovers.
* Mowing at the Farmstead: Emma will contact Beth Parris. If Beth’s group is unavailable, Craig Day offered the volunteer services of the HERO group at Harrah’s.
* Ellen Boyd will be hosting a tour of the Dillsboro Community Garden July 26 from 1-6 pm. Roberta and Emma volunteered to be present in the canning house to hand out information about the AWM.

Approval of Agenda: Pam moved to approve; Suzanne seconded; passed unanimously.

Approval of Previous Minutes: Suzanne moved to approve; Pam seconded; passed unanimously.

Approval of Treasurer’s Report: Roberta moved to approve; Leslie seconded; passed unanimously.

Reports

Tim Osment: Independent Contractor

Tim gave a verbal report based on the written report he submitted to Jessie.

Next month Tim will submit the report prior to the meeting so that Jessie can distribute to the Board electronically.

The Board asked Tim to prioritize getting a written estimate for the roof that the Board can consider at the August 12 meeting that includes suggestions for handling the water issue.

Tim will create the written Site Plan that includes the phases of restoration for the Monteith House and estimates by September.

Workdays: Tim and Calvin will discuss arrangements for workdays to maintain the grounds.

New Business

* The Board regretfully accepted the resignations of:

Victoria Blount

Alexandra O’Halloran

Alexandra Mitchener

Meg White

Leslie Costa (who will still serve on the Education Committee)

Elizabeth McRae (who will move to the Advisory Board)

* Development Committee Fundraising Proposal

Addendum: Suzanne moved to engage in targeting marketing to the event by having Jessie send out an electronic invitation for Board members to distribute to their friends. Leslie seconded; passed unanimously

Strategic Plan Discussion

* The Board discussed the strategic plan and made revisions. The revised plan will be voted on at the August 12 meeting.

Next meeting will be August 12 at 5:30 PM at the Jarrett House in Dillsboro, NC.

Jessie thanked everyone for coming.

**Ajourn**

Respectfully submitted,

Tonya Carroll